

Moving Checklist

8 weeks prior to Moving Day

- Put together a “moving binder” to keep notes and file paperwork
- Hire a mover or truck rental company
- Create a floor plan of your new home and begin making decisions on use of space in new residence
- Make an inventory of your household goods and begin to remove clutter
- Arrange to transfer school records and register children at new school
- Start a list of who needs to be informed of change of address
- Begin packing non-essentials.

6 weeks prior to Moving Day

- Obtain and fill out post office change-of-address cards (also available online with credit card)
- Subscribe to the paper in your new hometown
- Make arrangements for storage if necessary
- Ask your health care provider for referrals and obtain all medical records.
- Have antiques, pieces of art, and other valuables appraised
- Take inventory of each room and decide what to donate, consign or toss.
- Start using foods and cleaning supplies that cannot be moved

4 weeks prior to Moving Day

- Contact all utilities for service disconnection at your old home and connection at your new home
Be sure disconnect is the day after you leave and connection is the day before you arrive
- Begin packing items you won't need until after you arrive at the new house
- Arrange for cleaning and repair of furniture, drapes, and carpeting
- Arrange for special transportation of your pets and plants if necessary
- Check with your insurance company to see how possessions are covered during transit
- Make any travel plans necessary for your move
- Check to see if you need any moving permits

3 weeks prior to Moving Day

- Dispose of items that cannot be moved
- Prepare auto registration for transfer (if moving to another state)
- Make child-care arrangements for moving day
- Hold a moving sale if desired
- Arrange for a cleaning company to prepare your home before your arrival

2 weeks prior to Moving Day

- Dispose of items that cannot be moved or not sold at your moving sale
- Return any borrowed items (including library books) and retrieve any loaned items
- Cancel newspaper delivery
- Notify any creditors of your move
- Transfer prescriptions and be sure you have an adequate supply of medications
- Create a last in first out box

1 day prior to Moving Day

- Transfer your bank accounts.
- Close your safe-deposit box and settle any bills with local businesses
- Drain power equipment of oil and gas
- Confirm any travel reservations and/or arrival time of moving van
- Defrost refrigerator and freezer, propping doors open
- Pack your belongings or let movers pack
- Disconnect and prepare major appliances for move
- Set aside anything that will travel in your car so it will not be loaded on the truck
- Pack a box of items that will be needed. Mark this box "Load Last"

Moving Day

- If using a mover, be sure you or someone is at the old house to answer questions
- Record all utility meter readings
- Read your bill and inventory carefully before signing. Keep this paperwork

Delivery Day

- Be on hand to supervise unloading and unpacking
- Check your belongings carefully and note inventory any damaged items
- Test faucets, toilets, utilities, phones
- Be prepared to pay your mover with cash, certified check, or traveler's check